

# Wesley Township

21333 W Ballou Road, Wilmington IL 60481

## Board Meeting Agenda

Date October 10, 2017

1 – Call to order

2 – Pledge of Allegiance

3 - Roll Call

4 – Ordinances/Resolutions

5- Minutes – approval

6 - Matters from the Public - comments limited to three minutes

Open floor for public input

7 – Supervisor

a) Financial report

a. Town, park, road district bills review – submitted for approval

b) TOI conference – November 12 through 14<sup>th</sup>

a. Attendees – Kathleen, JoAnn

b. Meeting for November changed to 7<sup>th</sup>

c) FOIA/OMA training

a. Complete within 90 days for new members – fines required for failure to complete OMA training – if you have completed the training please submit the certificate of completion this week. If you have not completed the training, please complete and report back in the next week, or the fine will be imposed.

b. FOIA officer – name officer – supervisor will be contact with deputy officer, to be named upon completion of FOIA training

d) Inventory – office - clerk, road district – commissioner; status

e) File security – files have been moved to back room – they are now secured.

f) Audit – Mack – status update

g) Website update – pictures taken, hosting site change, set up working well.

- h) Levy – due next month – send to trustees for review by October 31<sup>st</sup> – clerk will email – trustees ensure clerk has your email information before leaving the meeting tonight
- i) Amendment to road budget – hearing
- j) Meeting date change – November 7, 2017 due to conference and thanksgiving holidays
- k) Fire door - remodeling – awaiting bid on work to be done
- l) Cell phone autopay – debit card

## 8- Clerk Report

FOIA requests

## 9- Road commissioner report

Snow plan – discuss plan - status

Emergency plan – numbers to call for emergency contact - status

Employees – CDL license information, W2, etc prior to working

Damaged road claims - status

## 10 - Assessor report

## 11 – Park Report

Shed status

## 12- Trustees Report

## 13- New Business

## 14 – Old Business

## 15 – Closed session – if required

## 16 – Action required outside of/resulting from closed session

## 17 – Adjournment

**NEXT SCHEDULED MEETING**

November 7, 2017